

Summary Minutes
City of Sedona
Historic Preservation Commission Meeting
Vultee Conference Room, Sedona City Hall, Sedona, AZ
Monday June 14, 2010 – 4:00 pm

1. Verification of notice, call to order, roll call and Pledge of Allegiance.

Chairman Unger called the meeting to order at 4:03 p.m.

Roll Call:

Commissioners: Chairman Brynn Unger, Vice Chairman Greg Ruland and Commissioners Michael Pierce and Helen Snyder. Noreen Wienges - excused.

Staff: Kathy Levin and Donna Puckett

2. Public forum for items not on agenda. Limit of 3 minutes per presentation. (Note that the Commission may not discuss or make any decisions on any matter brought forward by a member of the public).

The Chairman opened the public forum and having no public present, closed the public forum

3. Consent agenda:

a. Approval of minutes of May 10, 2010 meeting.

Chairman Unger reminded the Commissioners to state a complete motion.

MOTION: Vice Chairman Ruland moved to approve the minutes of the May 10, 2010 meeting. Commissioner Helen Snyder seconded the motion. VOTE: Motion carried four (4) for and zero (0) opposed. (Wienges excused)

4. Commission and staff announcements and summary of current matters.

Chairman Unger indicated that Commissioner Wienges will give a report on the Historic Preservation Conference at the next meeting.

Kathy Levin reported that Jill Sands advised her that the Madole home owned by the Gillenwaters is for sale and Jill recommended another property, so Kathy will check it and report to the Commission on that later. Kathy added that when she attended the Historic Preservation Conference and asked the organizer if they had a venue for 2011. She learned that they are already working with a municipality for 2011, and since 2012 is the Arizona Centennial, it probably will be held in Phoenix that year; however, we were encouraged to look at 2013. She received information regarding their requirements to help us evaluate what is expected of a host city, so if the other city backs out for 2011, we have the guidelines and it may be worth seeing if we could do a multi-day conference, although it is more likely it would be 2013.

Kathy indicated that the deadline for the Commission vacancies was last Friday and we have one applicant who will probably be interviewed in four to six weeks.

Chairman Unger asked Commissioner Pierce to introduce himself. Commissioner Pierce indicated that he moved to Sedona with his family last June and had visited Sedona since the late 1960s. He also provided a brief summary of his background and explained that he is currently retired. The

other Commissioners then introduced themselves to Commissioner Pierce and welcomed him to the Commission.

Chairman Unger indicated that she was contacted by Jerry Burley who is Professor Emeritus from Arizona State University. He wants to establish a Sedona Art Museum that would only show Sedona artists and he made a presentation to the Arts & Culture Commission. She doesn't think there is anything our Commission can look at, but she told him that she would mention it. He feels it is part of our history and he has names of several Sedona artists who are well known, so she just wanted to make the Commission aware of it.

The Chairman distributed an updated CD to the Commissioners that covers changes to the Land Development Code and the grant program, plus additional forms and the websites, including the one for the Secretary of Interior Guidelines. She then explained that the Mayor asked her to write an article for the newspaper, and with Kathy's help, it will appear in the paper on June 23rd. The article discusses the difference between the Sedona Historical Society and the Historic Preservation Commission and what the Commission is doing, plus Kathy's contact information is included at the end. Commissioner Helen Snyder noted that it is a great idea and will be very helpful, because people do ask about the difference.

Vice Chairman Ruland indicated he received a call from Wib Middleton who is affiliated with the folks that have the Stupa. He is concerned, because his understanding is that it has been foreclosed and if it goes into new hands they may tear it down. It has only been here less than 10 years, so that may be a landmark that is going away. Commissioner Helen Snyder asked about its location and Kathy Levin provided directions to the property. Vice Chairman Ruland explained that they had an exalted leader come to bless the Stupa and there is something like 20,000 handwritten prayers in it written by monks from all over, and you can observe a ceremony that is supposed to provide you with blessings, etc. The Vice Chairman indicated that he would call and thank Web for the information, but advise him that there is nothing the Commission can really do.

5. Discussion/possible action on FY 2009-10 Commission Work Plan and commissioner involvement in Work Plan tasks:

a. Education and Public Outreach

Chairman Unger indicated that the Commission should get involved with the Historical Marker Database in the near future, so she will put it on the list of future things we need to do. The website is hmdb.org if you wish to look at it. The site is used by travelers that are interested in historic landmarks, so we should get our sites on there with a very short paragraph. Kathy Levin asked who manages the site and the Chairman wasn't sure, but indicated that it is a national site. Basically, any of our historic properties that have a plaque could be included. Commissioner Helen Snyder stated that is a very good idea and very important. The Chairman indicated she would send Commissioner Helen Snyder the website, so the Commissioner could look at it, so they could start figuring out which ones should be listed.

The Chairman then asked Commissioner Helen Snyder if she would get with Kathy Levin and the Sedona Historical Society to try to get old and new pictures of the 22 landmark properties. Kathy explained that the Commissioner could review the City's files to see if we have an historical photo, and if not, try to get one from the Sedona Historical Society. The Commissioner questioned when this would need to be completed, and the Chairman indicated within the next three to four months. Kathy explained that the Chairman is hoping to have an old and new photo of each landmark on the website. Commissioner Helen Snyder added that it may also tie in with the Historic Marker Database website, because they may want photos too,

and we may decide which of the 22 landmarks we may want to do first to get on that website. The Chairman pointed out that the new photos are on the City's website, but we don't have the old photos there. The Commissioner explained that this task may not get action for the next thirty days.

The Chairman indicated that she is also working on the landmark property owners' biannual letter and, as suggested by Commissioner Helen Snyder, she is going to make that a longer one and put a couple of more things in it. She has taken the photographs and started putting the letter together, but it will take a little longer, because it is bigger. Additionally, she is working on the endangered places brochure.

b. Survey Field Work

There was no discussion of this item.

c. Madole Home landmark prospects

There was no discussion on this item.

d. Early Don Woods-designed homes

There was no discussion on this item.

e. Arizona Centennial 2012 (February 14, 2012)

Chairman Unger indicated she made a presentation to the City Council and the Mayor was excited and very happy with all of the work that had been done; he thanked everyone for all of the attention it has been given so far. There is going to be a Northern Arizona Centennial Summit in Flagstaff on June 22nd from 10:00 a.m. to noon; she and Kathy will be attending and if any other Commissioner would like to attend, let her know. They will be discussing what is going to happen, so we need to be there. Kathy Levin suggested contacting Jennifer Wesselhoff to see if she would like to attend. The Chairman asked Kathy to check with the Mayor about the number of seats we have, because she would like to have the Commission covered first.

The Chairman indicated that she was going to ask the Commissioners to do some of the tasks; she will talk with Caroline Morse about the Sedona Arts Festival to see if there is a way to tie that festival in. She would also like to talk to the Superintendent of Schools before the fall, and she could go with Vice Chairman Ruland and possibly Commissioner Helen Snyder. Vice Chairman Ruland indicated he will call the superintendent with some options. The Chairman explained this meeting would just be about getting our foot in the door. Additionally, the Chairman asked Vice Chairman Ruland to contact Nancy Robb Dunst, and indicated that she will send out an email through staff about what we have discussed today.

Chairman Unger noted that she, Commissioner Wienges and Kathy Levin are also going to talk with Ginger Wolstencroft about the art in the roundabouts to see if that can qualify for the legacy program. Kathy Levin added that she may go to the committee's meeting this week. The Chairman explained the Art in the Roundabouts project and indicated that a Call to Artists to submit artwork for the two roundabouts at the "Y" had been issued and 20 artists submitted applications. The State is asking cities to come up with legacy projects for the Centennial and

the Commission thought the art in the roundabouts might be something we could tie into the legacy program. Kathy added that Ginger was thinking it would be installed in the fall of 2011.

Commissioner Helen Snyder asked if we could find out what the application rules were for the artwork. She is interested in what criteria were established, so we could be smarter when we take it on as a legacy project and know its connection to us. The Chairman clarified that it doesn't have to be historic; they are just asking us to take on a project that will be around for the next 100 years, not something that will reflect the last 100 years. It could be anything like a building or a park, etc., and considering Sedona's tie to the arts, that would say a lot about who we are, so that shouldn't be a problem. She actually doesn't know if we will introduce that, because it is a big application to complete, but we do need to know what the plans are.

Kathy Levin indicated that Commissioner Wienges researched that and it says in the "Application for the Arizona Centennial 2012 Legacy Project Designation" that for a project to be considered, the project must 1) Accurately portray a significant aspect of Arizona history, 2) Be accessible to a large number of visitors, 3) Demonstrate collaboration in the planning, 4) Produce an enduring product that will live on after 2012, 5) Include an educational component and 6) Include a plan for implementation. The Chairman explained that they probably mean that we have to be able to get it in place, so we could say when and how it is going to get there, etc. Kathy indicated that there is a maximum of three pages to provide a general description of the project, how it meets the legacy project criteria, a timeline, a location, project partners, proposed budget and letters of support. Then you designate whether it is local, regional or statewide. Chairman Unger indicated that Sedona's project would be designated as local.

Commissioner Helen Snyder indicated that perhaps we should get in front of them the possibility that we are looking at it, because it could make a difference in the selection of the projects. The Chairman explained that we are just a tag on, and we could easily say that the arts are a part of Sedona's history, so she wouldn't think we would have a problem. The Chairman added that the Commissioners could go to the state's website to review the information. Kathy indicated that it is headed "Arizona Historical Advisory Commission, and then the document is "Application for Arizona Centennial 2012 Legacy Project Designation".

Chairman Unger added that she will be going to talk with Mei Wei Wong at the art barn and with the Goldenstein Gallery to see if there is any tie-in with their events; she wants to talk with the galleries in case there is something they could do like with their First Fridays. Additionally, she, Kathy and Commissioner Wienges will be attending the Sedona Events Alliance meetings. Kathy explained that is a consortium of community organizations that shares information about event planning and we have attended one meeting. Chairman Unger added that just about every group is at those meeting, so we can talk to them all at once; however, not all of the galleries are there, so we want to talk with them and deal with the Chamber of Commerce, because not everyone is involved.

Commissioner Helen Snyder pointed out that some of the big magazines like *Phoenix House & Garden* and *Arizona Highways* publish a schedule of events in the back, and the Chairman added that you don't have to pay for those either. The Commissioner suggested placing notices in those, because visitors pick up those magazines. Kathy indicated that as soon as we know what we are doing, we also will want it on our website and the Chamber's website. The Chairman also noted that Linda Goldenstein does it nationally, so she will be talking to her about that.

5. Discussion/possible action on FY 2009-10 Commission Work Plan and commissioner involvement in Work Plan tasks:

a. Education and Public Outreach (continued)

Commissioner Pierce asked if Commissioner Helen Snyder's assignment included taking new photographs, because he has a camera and wouldn't mind going to each of those sites and going through the files. He has the ability to scan the old photos and could send an email with the old and new photos of each, so there would be like 22 emails and each would have both photographs. The Chairman indicated that would be great and he could talk with Kathy. Commissioner Helen Snyder noted that she would have access to a computer even when she is not here. The Chairman indicated that the Commission could use some new photographs of some of the homes and if Commissioner Pierce wanted to take another photo of them that would be fine.

5. Discussion/possible action on FY 2009-10 Commission Work Plan and commissioner involvement in Work Plan tasks:

e. Arizona Centennial 2012 (February 14, 2012) (continued)

The Chairman summarized that she would send an email through staff showing everybody's tasks.

f. Historic Preservation Month event on May 22, 2010

Chairman Unger thanked everybody who did all of the work and indicated that there were probably 100 people at each site, and Sedona Floral did some beautiful flowers. Both sites ran out of food, but it was marvelous and everyone was pleased. It was very easy and comfortable.

Kathy Levin indicated that Bill Gunning asked if she had received the additional guestbook pages, and she does have those, but she wondered if some pages were taken from one book. There was a blue book and a red book, and she only has the red book. Chairman Unger suggested that Kathy check with Commissioner Wienges to see if she has the blue book. Commissioner Helen Snyder indicated she was interested in the list of people who came to the Doodlebug house and Kathy added that she received a message that both homeowners also want a copy of the sign-in sheets.

Commissioner Helen Snyder indicated that the weather was very nice, and as her first opportunity she was a little intimidated, but it was a piece of cake, so she was a little intimidated but she enjoyed it; it was a good experience.

Chairman Unger gave a copy of the map to both events to Kathy and Commissioner Helen Snyder noted that it served as a talking point, when she offered them the map to the other site. Kathy pointed out that we had a huge feature article a couple of weeks out, then she sent in a news release, and a couple of paid ads, plus we sent letters to everybody. The Chairman agreed it was a wonderful article and a great photograph. Kathy Levin added that was the kind of exposure we needed to get that kind of attendance. The Chairman pointed out that she also sent copies of those to both homeowners.

6. Discussion/possible action on:

a. Prospects for designation of landmarks or historic districts

Chairman Unger indicated that the only thing on our list right now is the VanEss property on Johnny Guitar and she circulated a copy of an ad that *Modern Phoenix* had that showed he was an architect. The Chairman noted that the NAU intern also found out that he was an architect, and Kathy explained that she had asked the intern to start the research and that we are probably looking at two public hearings in August; one on the VanEss home and one other home that we'll discuss under item 6b.

Commissioner Helen Snyder asked how long it takes to get landmarked and Kathy explained that the application has been filed, which starts the clock, then she does a staff report that will cover the history of the home, the criteria for landmarking and those points that are important for the Commission's consideration, and then the property is posted and a notice goes in the paper, plus all neighbors within 300 ft. are notified. We are looking at doing that in August, and at the public hearing, the Commission can ask questions, the applicant may speak plus any members of the public, and then the Commission can discuss any concerns. The Chair then will ask for a motion. If you vote to designate, a document is filed with the county that puts a deed restriction on the property and we also ask the property owner to sign a Prop 207 waiver. The Commissioner asked if it takes about three months, so it might be done by the end of the year and Kathy clarified that it would be done in August. Commissioner Helen Snyder then asked if this property would be a candidate for a future Historic Preservation Month event and if the Commission does that event every year. Kathy indicated yes and that the event is always in May. Kathy also pointed out that when the Chapel is listed on the National Register that would be another special event, and we don't necessarily have to wait until May.

b. Certificates of Appropriateness

Kathy Levin indicated that the Jordan Historical Park has specifications and bid documents out to do rehabilitation work on the three structures; the Parks & Rec. Commission is overseeing that, and it will then be turned over to Public Works to supervise the work, but an intervening step is for all of the proposed work to come to HPC to review it under a Certificate of Appropriateness and that will also occur in August, so we will also have to work in a site visit.

c. Updates to Historic Resource Survey

There was no discussion on this item.

d. Condition of Landmarks or other historic properties

There was no discussion on this item.

7. Discussion/possible action regarding future meeting dates and future agenda items.

Chairman Unger indicated a meeting is scheduled for July 12th and explained that we usually have one month in the summer when we don't hold a meeting. Commissioner Wienges won't be here next month, so the Chairman stated that she would send an email with that date, so the Commissioners could let staff know if that date is going to work.

The Chairman also indicated that the date of the August meeting would be changed. Kathy asked about the Commissioners' availability on August 16th and it was noted that the Recording Secretary would not be present on that date.

Chairman Unger asked if the site visits would also be on the 16th and Kathy indicated yes, possibly starting at 2:30 p.m. Kathy also stressed that the hearings need to be held in August and the Chairman repeated her request for the Commissioners to check their schedules.

Kathy noted that the regular meeting in September would be on the 13th.

8. Adjournment.

MOTION: Vice Chairman Ruland moved to adjourn the meeting. Commissioner Pierce seconded the motion. VOTE: Motion passed four (4) for and zero (0) opposed. (Wienges excused)

The meeting adjourned at 5:08 p.m.

I certify that the above is a true and correct summary of the meeting of the Historic Preservation Commission held on June 14, 2010.

Donna A. S. Puckett, *Recording Secretary*

Date